

TAKING CARE OF YOUR CHROMEBOOK

You are responsible for the daily care of your school-issued Chromebook. Here are some tips to keep your device in great shape at school, on the bus, at home, and everywhere in between!

Remember, your school is providing you a Chromebook for the school year and we expect all of our students to treat it as their own property. **Please be responsible and careful when using your Chromebook.**

If you have questions about your Chromebook, please contact:



GENERAL TIPS

- Do **not** eat or drink around your Chromebook
- Do **not** place heavy objects on top of your Chromebook
- Keep your Chromebook on a flat surface when you use it

CARRYING TIPS

- Use both hands when opening or closing your Chromebook
- Do **not** carry your Chromebook by holding the screen
- Keep your Chromebook in a carrying case when not in use

SCREEN CARE

- Be careful when closing your Chromebook - make sure there is nothing on your keyboard
- Do **not** store your Chromebook with the screen open
- Only use a soft, dry microfiber cloth to wipe down the screen

SAFETY TIPS

- Never leave your Chromebook logged in and open if you are not next to it
- Do **not** share your Chromebook with anyone
- **DO NOT SHARE YOUR PASSWORD WITH ANYONE!**